

**Board Minutes
Of the Pettis County Ambulance District
December 13, 2016**

1. The meeting was called to order by Dave Clippert, Vice-Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Mike Layton, Les Harrell, Jim Bales and Dave Clippert. Greg Nehring was absent. Also present were Mike Gardner District Administrator, Emily Jarrett District Public Relations and Dr. David Gustafson Medical Director.
2. **Visitors. None.**
3. **November 22, 2016 Minutes.** Les Harrell made and Mike Layton seconded a motion to approve the November 22, 2016 Board Minutes as presented. Motion carried (5-0).
4. **Treasurer's Report.** Mike Gardner presented the Treasurer Report for December 13, 2016. Gardner presented a list of bills for payment and reported a checking account balance of \$1,303,623.67. Allan Rohrbach made and Mike Layton seconded a motion to pay the bills as presented. Motion carried (5-0).
5. **Administrator Report.** Mike Gardner gave a report on district activities since the last Board meeting. Gardner reported the district has made 6,051 runs for Pettis County and 803 runs for the Windsor station since January 1, 2016. The Administrator's Report is attached.
6. **Medical Director Report.** Dr. Gustafson reported that everything is running smoothly. He is monitoring the new employees activities and has found no problems with their performance.
7. **2017 BLS and ALS Rates.** Allan Rohrbach made and Dave Clippert seconded a motion to set the BLS rate at \$675 and ALS rate at \$775 the same rate as last year. Motion carried (5-0).
8. **2017 Budget Discussion.** Mike Gardner presented a draft budget. The need for an extra ambulance crew was discussed. Gardner presented the idea of hiring available part-time employees to fill the extra crew. The purchase of another ambulance and a Supervisor vehicle was discussed. Gardner will include these items in the budget. No action taken. The budget will be approved at the December 27, 2016 meeting.
9. **New Business.** Allan Rohrbach reminded the Board it was time to send out Request for Proposal for District banking services. The Board will finalize the RFP at the December 27, 2016 meeting. Mike Gardner suggested that the Board consider some type of benefit for employees and their hard work in 2016. Employees have worked and went the extra mile for the District helping to open the Windsor Station and the TT Station. They have also worked hard to take care of the over 1,000 extra calls in the PCAD in 2016. Allan Rohrbach made and Dave Clippert seconded a motion to give employees an earned benefit of \$75.00 per employee. Motion carried (5-0).
10. The next Regular Meeting will be Tuesday, December 27, 2016 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.
11. **Adjournment.** Allan Rohrbach made and Dave Clippert seconded a motion to adjourn. Motion carried (5-0). The meeting adjourned at 6:55 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman