

**Board Minutes
Of the Pettis County Ambulance District
December 22 2015**

1. The meeting was called to order by Greg Nehring, Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Greg Nehring, Les Harrell, Mike Layton, and Jim Bales. Dave Clippert was absent. Also present were District Administrator, Michael Gardner, District Medical Director, Dr. David Gustafson, Emily Jarrett, PCAD Public Relations and Nicole Cooke, Sedalia Democrat.
2. **Visitors.** None
3. **December 8, 2015 Minutes.** Les Harrell made and Mike Layton seconded a motion to approve the December 8, 2015 Open and Closed Board Meeting Minutes as presented. Motion carried (5-0).
4. **Treasurer's Report.** Michael Gardner presented the Treasurer Report for December 22, 2015. Gardner presented a list of bills for payment and reported a checking account balance of \$1,653,030.57. Allan Rohrbach made and Les Harrell seconded a motion to pay the bills as presented. Motion carried (5-0).
5. **Administrator Report.** Mike Gardner gave a report on his activities since the last Board meeting. Gardner reported 6,338 runs for 2015 and 328 for the month of December. Gardner's reports are attached.
6. **Medical Director Report.** Dr. Gustafson reported that other ambulance districts are having problems with keeping track of Paramedic and EMT license expiration. The PCAD has a system in place to track licenses of all employees.
7. **TT Building Update.** Greg Nehring reported that the electricity to the site would not be installed until after January 4, 2016.
8. **2016 Budget.** Les Harrell made and Jim Bales seconded a motion to adopt the budget as presented. Motion carried (5-0).
9. **Sales Tax Retention Ballot Wording.** Jim Bales made and Allan Rohrbach seconded a motion to approve the wording of the sales tax retention ballot to be presented to voters at the April 5, 2016 ballot. Motion carried (5-0).
10. **Contract for Service with the Windsor Ambulance District.** Allan Rohrbach made and Mike Layton seconded a motion to adopt Bill No. 13/Ordinance 13 to approve the Joint Powers Agreement between the WAD and the PCAD and authorize Greg Nehring to sign for the PCAD. Roll call vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes and Layton-yes. Motion carried (5-0).
11. **Purchase of 111 W Jackson, Windsor Property for the Windsor Station.** Allan Rohrbach made and Mike Layton seconded a motion to purchase the 111 W Jackson property contingent on the approval of the Joint Powers Agreement by the WAD and authorize Greg Nehring to sign for the PCAD. Roll call vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes and Layton-yes. Motion carried (5-0).
12. **New Business.** The processes of media releases were discussed. Emily Jarrett will continue to prepare releases and distribute to the media.
13. **Closed Meeting.** Allan Rohrbach made and Jim Bales seconded a motion to go into closed session per RSMo Section 610.21(8) Welfare cases of identifiable individuals; and RSMo Section 610.21(14) Records that are protected from disclosure by law. Roll call vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes and Layton-yes. Motion carried (5-0). The meeting adjourned to Closed Session at 6:38 PM.

14. The meeting reconvened at 6:43 PM.
15. The next Regular Meeting will be Tuesday, January 12, 2016 at 6:15 PM. The meeting will be held at the Fourth and Kentucky PCAD Education Building, Sedalia, Missouri.
16. **Adjournment.** Les Harrell made and Mike Layton seconded a motion to adjourn. The motion carried (5-0). The meeting adjourned at 6:45 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman