

Board Minutes
Of the Pettis County Ambulance District
December 8, 2015

1. The meeting was called to order by Greg Nehring, Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Greg Nehring, Les Harrell, Mike Layton, Jim Bales, and Dave Clippert. Also present were District Administrator, Michael Gardner, District Medical Director, Dr. David Gustafson, Emily Jarrett, PCAD Public Relations and Nicole Cooke, Sedalia Democrat. Present from the Central Bank of Sedalia was Matt Boatright.
2. **Visitors.** Matt Boatright met with the Board to discuss possible loans that the PCAD could use to finance the construction of the building on Route TT. The Board agreed to use the banking account as collateral for the building loan since it had the lowest interest rate and gave the PCAD more flexibility in financing the building project.
3. Allan Rohrbach moved and Jim Bales seconded a motion to amend the Agenda by moving the consideration of the WAD Proposal to closed meeting as per Section 610.21(11) Specifications for competitive bids until officially approved by the PCAD and WAD. Roll call vote: Nehring-yes, Clippert-yes, Bales-yes, Rohrbach-yes, Harrell-yes and Layton-yes. Motion carried (6-0).
4. **November 24, 2015 Minutes.** Dave Clippert made and Jim Bales seconded a motion to approve the November 24, 2015 Board Meeting Minutes as presented. Motion carried (6-0).
5. **Treasurer's Report.** Michael Gardner presented the Treasurer Report for December 8, 2015. Gardner presented a list of bills for payment and reported a checking account balance of \$1,862,263.00. Allan Rohrbach made and Dave Clippert seconded a motion to pay the bills as presented. Motion carried (6-0).
6. **Administrator Report.** Mike Gardner gave a report on his activities since the last Board meeting. Gardner reported 6,102 runs for 2015 and 491 for the month of November. Gardner's reports are attached.
7. **Medical Director Report.** Dr. Gustafson reported that the State Reporting System has been down since Thanksgiving. The system being down has caused problem with billing and his ability to view run reports for the PCAD. He suggested that the Board might want to upgrade from the state bridge to the service bridge of the Image Trend System. The upgraded service bridge has not experienced any problems.
8. **Approve the Final Contract for Building Construction at the TT Site.** Allan Rohrbach made and Dave Clippert seconded a motion to approve the contract for construction at the TT site between Preferred Construction and the PCAD in the amount of \$925,571.00 and authorize Greg Nehring to sign for the PCAD. Motion carried (6-0).
9. **2016 Budget.** Mike Gardner presented and reviewed the preliminary budget for 2016. The budget included Image Trends upgrades, ventilator equipment for all ambulances, automated CPR equipment for all ambulances and personal protective equipment for employees. The final budget will be approved at the December 22nd meeting.
10. **Set ALS and BLS Rates for 2016.** Dave Clippert made and Les Harrell seconded a motion to approve the 2016 rates as presented with no increase from 2015. Roll call vote: Nehring-yes, Clippert-yes, Bales-yes, Rohrbach-yes, Harrell-yes and Layton-yes. Motion carried (6-0).
11. **Approve the PCAD Insurance Package for 2016.** Allan Rohrbach made and Dave Clippert seconded a motion to approve the 2016 insurance renewal package from Mike Keith Insurance in the amount of \$58,809.00. Motion carried (6-0).
12. **Approve Funds Transfers to the Equipment, Ambulance and Building Accounts.** Dave Clippert made and Mike Layton seconded a motion to transfer funds monthly from the general checking

account in the amounts \$10,000 to Equipment Account, \$25,000 to the Ambulance Account and \$50,000 to the Building Account. Motion carried (6-0).

13. **New Business. None.**

14. **Closed Meeting.** Allan Rohrbach made and Greg Nehring seconded a motion to go into closed session per RSMo Section 610.21(11) Specifications for competitive bids until officially approved by the PCAD and the WAD. Roll call vote: Nehring-yes, Clippert-yes, Bales-yes, Rohrbach-yes, Harrell-yes and Layton-yes. Motion carried (6-0). The meeting adjourned to Closed Session at 6:59 PM.

15. The meeting reconvened at 7:40 PM.

16. The next Regular Meeting will be Tuesday, December 22, 2015 at 6:00 PM. The meeting will be held at the Fourth and Kentucky PCAD Education Building, Sedalia, Missouri.

17. **Adjournment.** Les Harrell made and Dave Clippert seconded a motion to adjourn. The motion carried (6-0). The meeting adjourned at 7:41 PM.

Respectfully submitted,

Approved _____

Allan E. Rohrbach, Secretary

Greg Nehring-Chairman