

**Board Minutes**  
**Of the Pettis County Ambulance District**  
**July 12, 2016**

1. The meeting was called to order by Greg Nehring, Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Mike Layton, Greg Nehring, Jim Bales, Les Harrell and Dave Clippert. Also present were Michael Gardner, PCAD Administrator; Emily Jarrett, District Public Relations; and Dr. David Gustafson, District Medical Director.
2. **Visitors.** None.
3. **June 28, 2016 Minutes.** Les Harrell made and Mike Layton seconded a motion to approve the June 28, 2016 Board Minutes as presented. Motion carried (6-0).
4. **Treasurer's Report.** Michael Gardner presented the Treasurer Report for July 12, 2016. Gardner presented a list of bills for payment and reported a checking account balance of \$1,248,222.45. Allan Rohrbach made and Dave Clippert seconded a motion to pay the bills as presented. Motion carried (6-0). Financial Reports are attached.
5. **Administrator Report.** Michael Gardner gave a report on district activities since the last Board meeting. Gardner reported the district has made 3,313 runs for Pettis County and 324 runs for the Windsor station since January 1, 2016. The Administrator's Report, Run Break Down and Status Zero Report for 2016 are attached.
6. **Medical Director Report.** Dr. David Gustafson reported that everything is going well in the day to day District operations.
7. **TT Building Update.** Greg Nehring reported that concrete curb, air conditioning and garage doors have been installed. Greg Nehring, Michael Gardner and Allan Rohrbach met with Kevin Wade of Rollings Architects, and Kevin Kroeger of Preferred Construction today to discuss the progress of the building. Problems with the kitchen exhaust, the garage door arches and the layout of the lighting and radiant heaters in the ambulance bays were discussed. Dave Clippert made and Les Harrell seconded a motion to approve Change Order No. 5 in the amount of \$2,500.00 for moving the air conditioning compressor units to the west side of the building. Motion carried (6-0).
8. **AFG Grant.** Mike Gardner reported that bids were still being solicited for the equipment.
9. **Headquarters Building Lease.** Allan Rohrbach presented the Elk's three year lease contract for the Headquarters Building. Frank Foster has looked over the contract and saw no problems. Allan Rohrbach made and Mike Layton seconded a motion to approve the lease and authorize Greg Nehring and Allan Rohrbach to sign for the PCAD. Motion carried (6-0).
10. **Active 911 Paging System.** Mike Gardner explained how the system worked and could be used to supplement the current dispatching system. Dave Clippert made and Les Harrell seconded a motion to purchase the paging system at a cost of \$9,105.00 for the one time set up fee and \$2,145.00 annual cost. Motion carried (6-0).
11. **New Business.** Allan Rohrbach reminded the Board it was time to renew the contract with the Ambulance District's attorney, Frank Foster. Dave Clippert made and Allan Rohrbach seconded a motion to renew Frank Foster's contract for legal services to the PCAD. Motion carried (6-0).
12. The next Regular Meeting will be Tuesday, July 26, 2016 at 6:00 PM. The meeting will be held at the Fourth and Kentucky PCAD Education Building, Sedalia, Missouri.

13. **Adjournment.** Dave Clippert made and Jim Bales seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 6:32 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved \_\_\_\_\_

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Greg Nehring-Chairman