

**Board Minutes
Of the Pettis County Ambulance District
June 13, 2017**

1. The meeting was called to order by Greg Nehring, Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Mike Layton, Greg Nehring, and Les Harrell. Jim Bales arrived at 6:10 PM. Also present were Eric Dirck Interim District Administrator, Ryan Rohr PCAD Shift Supervisor, Emily Jarrett PCAD Public Relations, Ryan Newsom PCAD IT and several PCAD Employees from Shift B. Stan Davis and Burton Cook were also present.
2. **Visitors.** Burton Cook expressed concern about not having a board member from District One and concern for the image of the PCAD and Board members due to the recent events in the District. Ryan Rohr commented on the positive changes that have happen in the District since the Interim Administrator has taken over leadership of the District.
3. **May 23, 2017 Open and Closed Board Meeting Minutes.** Les Harrell made and Mike Layton seconded a motion to approve the May 23, 2017 Open and Closed Meeting Board Minutes as presented. Motion carried (4-0).
4. Jim Bales arrived at 6:10 PM.
5. **Treasurer's Report.** Jim Bales presented the Treasurer Report for June 13, 2017. Bales presented a list of checks to be approved (Check no. 10001 to 10046). The total amount of bills paid by checks and liability checks was \$375,258.45. Allan Rohrbach made and Les Harrell seconded a motion to pay the bills as presented. Motion carried (5-0).
6. **Administrator Report.** Eric Dirck gave a report on district activities since the last Board meeting. The Administrator's Report is attached.
7. **Medical Director Report.** Dr. David Gustafson was not present.
8. **DMAT Funding for the MSF.** No representative was present.
9. **Employee Handbook.** Eric Dirck presented a draft copy of the Employee Handbook. Board members will review the handbook before the next meeting. The Handbook will be considered for approval at the next meeting.
10. **New Business.** Greg Nehring made and Mike Layton seconded a motion to have Wilson Toellner conduct the 2016 Audit of the District Books. Motion carried (5-0). Allan Rohrbach made and Jim Bales seconded a motion to increase the credit card limit from \$1,000.00 to \$2,500.00. Motion carried (5-0)
11. **Closed Meeting.** Allan Rohrbach made and Les Harrell seconded a motion to go into closed session per RSMo Section 620.21 (1) Legal action. Roll call vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes and Layton yes. Motion carried (5-0). The meeting adjourned to closed session at 6:43 PM.
12. The open meeting reconvened at 7:25 PM.
13. The next Regular Meeting will be Tuesday, June 27, 2017 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.
14. **Adjournment.** Allan Rohrbach made and Mike Layton seconded a motion to adjourn. Motion carried (5-0). The meeting adjourned at 7:26 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman