

**Board Minutes**  
**Of the Pettis County Ambulance District**  
**June 28, 2016**

1. The meeting was called to order by Greg Nehring, Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Mike Layton, Greg Nehring, and Jim Bales. Les Harrell and Dave Clippert were absent. Also present were Michael Gardner, PCAD Administrator; Emily Jarrett, District Public Relations; and Dr. David Gustafson, District Medical Director. Others present were Burton Cook, Doug Tilman and Don Brooks.
2. **Visitors.** Burton Cook voiced his concerns about the TT Building and the progress being made. Greg Nehring assured Mr. Cook that the building project is running on time and may even be ahead of schedule.
3. **June 14, 2016 Minutes.** Jim Bales made and Mike Layton seconded a motion to approve the June 14, 2016 Board Minutes as presented. Motion carried (4-0).
4. **Treasurer's Report.** Michael Gardner presented the Treasurer Report for June 28, 2016. Gardner presented a list of bills for payment and reported a checking account balance of \$1,166,581.16. Allan Rohrbach made and Mike Layton seconded a motion to pay the bills as presented. Motion carried (4-0). Financial Reports are attached.
5. **Administrator Report.** Michael Gardner gave a report on district activities since the last Board meeting. Gardner reported the district has made 3,062 runs for Pettis County and 284 runs for the Windsor station since January 1, 2016. The Administrator's Report and Run Break Down for 2016 are attached.
6. **Medical Director Report.** Dr. David Gustafson reported that the ultra violet lights are being used in all vehicles and the lights seem to be working well.
7. **TT Building Update.** Greg Nehring reported that the interior painting is completed and most of the soffits have been installed. The electricians have most of the fixture installed. The garage doors will be installed tomorrow. The curb crew will start installing curb tomorrow. Greg Nehring, Michael Gardner and Allan Rohrbach met with Kevin Wade of Rollings Architects, Josh Kroeger and Kevin Kroeger of Preferred Construction today to discuss the progress of the building. Problems with the kitchen exhaust, the garage door arches and the short end walls on the east and west walls between the roofs were discussed. Kevin Wade will be providing solutions to these problems.
8. **Windsor Station.** Michael Gardner reported that with the exception of some minor phone and security system work the building is complete and being used by the Windsor crews.
9. **Headquarters Building Lease.** Don Brooks and Doug Tilman met with the Board and presented a lease proposal. It was generally agreed to extend the lease for three years, with a monthly rate of \$3000.00 with an option to extend the lease monthly after the three years. The Elk's will have the contract ready for the next Board Meeting.
10. **AFG Grant.** The PCAD has been awarded a \$25,000 grant for the purchase of extrication equipment to protect EMT's and Paramedics when getting patients out of vehicles during extrication. The match for the grant is \$2,500.00.
11. **New Business.** Greg Nehring presented a bid to install sprinkler in the lawn a the TT site. The item was tabled.
12. The next Regular Meeting will be Tuesday, July 12, 2016 at 6:00 PM. The meeting will be held at the Fourth and Kentucky PCAD Education Building, Sedalia, Missouri.

13. **Adjournment.** Allan Rohrbach made and Mike Layton seconded a motion to adjourn. Motion carried (4-0). The meeting adjourned at 6:29 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved \_\_\_\_\_

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Greg Nehring-Chairman