

Board Minutes
Of the Pettis County Ambulance District
May 10, 2016

1. The meeting was called to order by Greg Nehring, Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Les Harrell, Mike Layton, Greg Nehring, Jim Bales and Dave Clippert. Also present were Michael Gardner, District Administrator, Emily Jarrett, District Public Relations and Steve Galloway of the Windsor Ambulance District. Representative from the Elks Lodge were Don Brooks, Doug Tilman and three other representatives.
2. **Visitors.** None.
3. **Headquarters Building Lease Renewal.** Don Brooks met with the Board to discuss the lease renewal. The PCAD Board suggested that the district would be interested leasing the building for three to five years. The Elks will get back to the Board when they determine the amount of the monthly lease.
4. **April 26, 2016 Minutes.** Dave Clippert made and Les Harrell seconded a motion to approve the April 26, 2016 Board Minutes as presented. Motion carried (6-0).
5. **Treasurer's Report.** Michael Gardner presented the Treasurer Report for May 10, 2016. Gardner presented a list of bills for payment and reported a checking account balance of \$1,301,038.20. Allan Rohrbach made and Mike Layton seconded a motion to pay the bills as presented. Motion carried (6-0). After the meeting it was discovered that the balance sheet with the Financial Statement was incorrect. A corrected and updated Balance sheet will be presented at the May 24th meeting.
6. **Administrator Report.** Mike Gardner gave a report on his activities since the last Board meeting. Gardner reported the district has made 2,205 runs for Pettis County and 153 runs for the Windsor station since January 1, 2016. Gardner presented a Run Break Down Report and a Status Level Zero Report. Gardner's reports are attached.
7. **Medical Director Report.** Dr. David Gustafson was not present for the meeting.
8. **TT Building Update.** Greg Nehring reported that all the sheet rock has been installed and finishing should start in the next few days. The bricklayers have started working but rain has been a problem the last two day. Greg Nehring, Mike Gardner, and Allan Rohrbach met with the Kevin Wade and Kevin Kroeger today to discuss the progress of the building. Dave Clippert made and Les Harrell seconded a motion to approve USB outlets upgrades for the building (\$420.00) and insulation upgrade from 6' to 8' in the bay area (\$1,050.00) for the TT Building. Motion carried (6-0).
9. **Windsor Station.** Allan Rohrbach reported that the garage building sheeting, windows and doors were installed this morning. Steve Galloway reported that metal roofing and siding was installed this afternoon.
10. **Laptop Computer Replacement.** Dave Clippert made and Mike Layton seconded a motion to purchase a GETAC S410 15-6200U ITB 8GB Tough Books laptop computer from CDW-G in the amount of \$1573.85. Motion carried (6-0).
11. **New Business.** None
12. The next Regular Meeting will be Tuesday, May 24, 2016 at 6:00 PM. The meeting will be held at the Fourth and Kentucky PCAD Education Building, Sedalia, Missouri.

13. **Adjournment.** Allan Rohrbach made and Les Harrell seconded a motion to adjourn. The motion carried (6-0). The meeting adjourned at 6:51 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman