

**Board Minutes
Of the Pettis County Ambulance District
October 10, 2017**

1. The meeting was called to order by Greg Nehring Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Nicholas Gerke, Jim Bales, Greg Nehring and Les Harrell. Mike Layton was absent. Also present were Eric Dirck PCAD EMS Chief, Jamie Luebbering PCAD CFO, Dr. David Gustafson PCAD Medical Director, Ryan Newsom PCAD IT, Roy Pennington PCAD Assistant EMS Chief and Emily Jarrett PCAD Public Relations. Nicole Cooke of the Sedalia Democrat was also present.
2. **Visitors.** No comments from visitors.
3. **September 26, 2017 Board Meeting Minutes.** Les Harrell made and Nicholas Gerke seconded a motion to approve the September 26, 2017 Board Meeting Minutes as presented. Motion carried (5-0).
4. **Treasurer's Report.** Jamie Luebbering PCAD CFO presented check numbers 10301 to 10329 and liability checks for payment. The PCAD bills were presented and reviewed by the Board. Allan Rohrbach made and Les Harrell seconded a motion to pay the bills as presented. Motion carried (5-0).
5. **EMS Chief Report.** Eric Dirck gave a report on district activities since the last Board meeting. Dirck reported 5,575 runs for the PCAD and 891 runs for the WAD since January 1, 2017. Dirck reported that the new ambulance arrived last Friday and should be ready tomorrow if the radio insulation goes as planned. Eric Dirck and Roy Pennington attended a (NIMS/ICS) 300/400 class last week. Dirck also reported that Bobby Schieber PCAD EVOC Instructor is teaching Emergency Vehicle Operators Course to 23 PCAD Staff. The EVOC will be taught to all PCAD employees in the future. The EMS Chief's Report is attached.
6. **Medical Director Report.** Dr. David Gustafson reported that IV sodium chloride and 1:10,000 Epinephrine are in short supply due the destruction of the factor during the hurricanes in recent month. There is a written order in place that allows such medications to be used for up to one year after the expiration, and that federal stockpiles of medications often are currently held up to 9 years for such backordered or unavailable medications.
7. **Discussed Insurance RFP and Bid Due Dates.** It was agreed that bids would be taken until November 9, 2017 at 2:00 PM. Bids would be open at that time with the bids being awarded at the November 14, 2017 Board Meeting.
8. **Amending Sec. 125 Plan.** Greg Nehring made and Jim Bales seconded a motion to amend all employee benefit plans to match the wording in the Employee Handbook. Motion carried (5-0).
9. **TT Septic System Upgrades.** Allan Rohrbach made and Les Harrell seconded a motion to award the bid for septic system upgrades to Needy Custom Contracting at a cost of \$18,410.00. Motion carried (5-0).
10. **New Business.** The Board discussed procedures to sell Medic 5.
11. **Closed Meeting.** Allan Rohrbach made and Jim Bales seconded a motion to go into Closed Session per RSMo Section 610.021 (8) Welfare cases of identifiable individuals, (13) Individually identifiable personnel record, and (14) Records protected from disclosure by law. Roll Call Vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, and Gerke-yes. Motion carried (5-0). The meeting adjourned to closed session at 6:34 PM.
12. The meeting reconvened at 7:05 PM
13. The next Regular Meeting will be Tuesday, October 24, 2017 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.

14. **Adjournment.** Allan Rohrbach made and Jim Bales seconded a motion to adjourn. Motion carried (5-0). The meeting adjourned at 7:06 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman