

**Board Minutes
Of the Pettis County Ambulance District
September 26, 2017**

1. The meeting was called to order by Mike Layton Vice- Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Mike Layton, Nicholas Gerke, Jim Bales and Les Harrell. Also present were Eric Dirck PCAD EMS Chief, Jamie Luebbering PCAD CFO, Dr. David Gustafson PCAD Medical Director, Ryan Newsom PCAD IT, Lance Dempsey PCAD Battalion Chief and Jerrod Kelly PCAD EMT. Presiding Commissioner David Dick, Eastern Commissioner Brent Hampy, Stan Davis and Nicole Cooke of the Sedalia Democrat were also present.
2. **Visitors.** No comments from visitors.
3. **September 12, 2017 Open and Closed Board Meeting Minutes.** Les Harrell made and Jim Bales seconded a motion to approve the September 12, 2017 Open and Closed Meeting Board Minutes as presented. Motion carried (5-0).
4. **Treasurer's Report.** Jamie Luebbering PCAD CFO presented check numbers 10276 to 10300 and liability checks for payment. The PCAD bills were presented and reviewed by the Board. Allan Rohrbach made and Jim Bales seconded a motion to pay the bills as presented. Motion carried (5-0).
5. **EMS Chief Report.** Eric Dirck gave a report on district activities since the last Board meeting. Dirck reported 5,268 runs for the PCAD and 855 runs for the WAD as of 9/26/17, since January 1, 2017. Dirck reported that the new ambulance should be in this week and radios install next week. He also reported that Medic 5 is unsafe for service. Dirck reported five PCAD staff members attended an Advanced Stroke Life Support Class at St. Luke's Hospital and BRHC should be offering this class in the next 1-2 months. With BRHC offering this class more staff member will be able to receive this training. The EMS Chief's Report is attached.
6. **Medical Director Report.** Dr. David Gustafson reported that he has been working with the new employees of the PCAD and is impressed with their abilities.
7. Greg Nehring arrived at 6:22 PM.
8. **Resolution 2017-23.** Greg Nehring made and Jim Bales seconded a motion to grant viewing privileges of bank electronic records to the Board Chairman, Board Vice-Chairman, Board Treasurer, PCAD CFO and PCAD Chief. Motion carried (6-0).
9. **Ambulance Purchases.** Allan Rohrbach made and Les Harrell seconded a motion to order two new AEV TraumaHawk Type III ambulances from American Response Vehicles at a cost of \$420,832.00. Motion carried (6-0).
10. **457B Retirement Plan.** Jamie Luebbering reported that she has reconciled the plan and all accounts are balanced. Luebbering will be getting the plan provider documents changed to match PCAD Policies.
11. **Health Insurance and Benefits.** Health insurance was discussed by the Board. Jamie Luebbering will look into bidding the health insurance & additional benefits for the District employees.
12. **Property & Casualty Insurance.** Some insurance companies have expressed an interest in bidding on the property & casualty insurance for the District. Jamie Luebbering will look into bidding property & casualty insurance for the District.
13. **New Business.** Board Member Confidentiality Agreements were handed out and all Board members signed the agreement and turned them in to Eric Dirck.
14. The next Regular Meeting will be Tuesday, October 10, 2017 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.

15. **Adjournment.** Allan Rohrbach made and Les Harrell seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 6:38 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman