

**Board Minutes
Of the Pettis County Ambulance District
November 14, 2017**

1. The meeting was called to order by Greg Nehring Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Nicholas Gerke, Jim Bales, Mike Layton, Greg Nehring, and Les Harrell. Also present were Eric Dirck PCAD EMS Chief, Jamie Luebbering PCAD CFO, Ryan Newsom PCAD IT, Roy Pennington PCAD Assistant EMS Chief and Emily Jarret PCAD Public Relations. Others present were Dustin Bly of Bukaty Company, Robert Marsh of IBG, and Jeanie Cunningham of MKI.
2. **Visitors.** No comments from visitors.
3. **October 24, 2017 Opened Board Meeting Minutes and November 7, 2017 Open and Closed Meeting Minutes.** Mike Layton made and Les Harrell seconded a motion to approve the October 24, 2017 Opened Board Meeting Minutes and the November 7, 2017 Opened and Closed Meeting Minutes as presented. Motion carried (6-0).
4. **Treasurer's Report.** Jamie Luebbering PCAD CFO presented check numbers 10355 to 10387 and liability checks for payment. The PCAD bills were presented and reviewed by the Board. Allan Rohrbach made and Les Harrell seconded a motion to pay the bills as presented. Motion carried (6-0).
5. **EMS Chief Report.** Eric Dirck gave a report on district activities since the last Board meeting. Dirck reported 6,230 runs for the PCAD and 1000 runs for the WAD since January 1, 2017. Dirck reported that Unit 5 has been listed for sale on govdeals.com and Medic 4 was involved in a minor accident with no damage. Dirck reported that Staff for Life/MU provided AHA Advanced Cardiac Life Support classes last week at no charge. The PCAD will be hosting an Advanced Medical Life Support class this week, after which Chief Training Officer Justin Cross will be choosing instructors candidates. Dirck's report is attached.
6. **Insurance Bid Presentations.** Dustin Bly of Bukaty Companies presented the Bukaty bids for health insurance. Robert Marsch of IBG presented the IBG bids for health insurance. Jeanie Cunningham of Mike Keith Insurance presented the MKI bids. The Board requested that Jamie Luebbering study the bids and email bid comparisons to the Board. A decision will be made at the November 28, 2017 Meeting.
7. **Approve Resolution 2017-25 Amending the 2017 Budget.** Greg Nehring made and Allan Rohrbach seconded a motion to approve Resolution 2017-25 amending the 2017 Budget. Roll Call Vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, Latyon-yes and Gerke-yes. Motion carried (6-0).
8. **Employee Handbook Amendments.** Eric Dirck presented amendments needed to clarify three Sections of the Employee Handbook. Allan Rohrbach made and Mike Layton seconded a motion to amend Sections 3.2, 4.4, and 10.10 of the Employee Handbook as presented by Dirck. Motion carried (6-0). See attached section of the Employee Handbook.
9. **Resolution 2017-26 Providing for Director Election in District 3 & 6.** Allan Rohrbach made and Les Harrell seconded a motion to approve Resolution 2017-26 providing for Director Elections in District 3 & 6. Roll Call Vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, Latyon-yes and Gerke-yes. Motion carried (6-0).
10. **New Business.** None.
11. **Closed Meeting.** Allan Rohrbach made and Jim Bales seconded a motion to go into Closed Session per RSMo Section 610.021 (1) Legal Action. Roll Call Vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, Latyon-yes and Gerke-yes. Motion carried (6-0). The Meeting Adjourned to Closed Session at 7:09 PM.

12. The meeting reconvened at 10:05 PM.
13. The next Regular Meeting will be Tuesday, November 28, 2017 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.
14. **Adjournment.** Greg Nehring made and Mike Layton seconded a motion to adjourn. Motion carried (5-0). The meeting adjourned at 10:06 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman