

**Board Minutes
Of the Pettis County Ambulance District
December 12, 2017**

1. The meeting was called to order by Greg Nehring Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Nicholas Gerke, Jim Bales, Mike Layton, Greg Nehring, and Les Harrell. Also present were Eric Dirck PCAD EMS Chief, Jamie Luebbering PCAD CFO, Ryan Newsom PCAD IT, John Fluty PCAD Battalion Chief, Justin Cross PCAD Division Chief of Training, Dr. David Gustafson PCAD Medical Director, Emily Jarret PCAD Public Relations and Nicole Cooke of the Sedalia Democrat. Brendan Hurley of IBG and Christian DeLozier of MKI were also present.
2. **Visitors.** No comments from visitors.
3. **November 28, 2017 Open and Closed Meeting Minutes.** Les Harrell made and Mike Layton seconded a motion to approve the November 28, 2017 Opened and Closed Meeting Minutes as presented. Motion carried (6-0).
4. **Treasurer's Report.** Jamie Luebbering PCAD CFO presented check numbers 10419 to 10444 and liability checks for payment. The PCAD bills were presented and reviewed by the Board. Allan Rohrbach made and Nick Gerke seconded a motion to pay the bills as presented. Motion carried (6-0).
5. **EMS Chief Report.** Eric Dirck gave a report on district activities since the last Board meeting. Dirck reported 6,735 runs for the PCAD and 1081 runs for the WAD since January 1, 2017. Dirck reported that EMS Protocols & Procedures are finalized and ready for the approval by the Medical Director. LVAD Classes are scheduled for December 21st and new ventilators were placed in service December 7th. Dirck's report is attached.
6. **Medical Director Report.** Dr. David Gustafson reported that drug shortages continue to be a problem due to plant break downs in recent weeks. Protocols and procedures may have to be adjusted to work around these shortages.
7. **Employee Health Insurance. I.** Nick Gerke made and Mike Layton seconded a motion to rescind the motion awarding the employee health insurance contract to IBG using the Aetna PPO Embedded plan with an option of the Aetna Health Savings Account Embedded for employees approved at the November 28, 2017 Board Meeting. The motion requires a two-third vote. Motion carried (6-0). **II.** Nick Gerke made and Mike Layton seconded a motion to award the employee health insurance contract to IBG using the Blue Cross/Blue Shield PCB PPO 500 Plan. Motion carried (6-0)
8. **Property and Casualty Insurance.** Allan Rohrbach made and Jim Bales seconded a motion to award the Property and Casualty insurance to Mike Keith Insurance bid from the Provident/Allied World Insurance Company & Beazley Insurance at a cost of \$81,309.00. Motion carried (6-0).
9. **Amended WAD Property Acquisition Contract.** Allan Rohrbach made and Les Harrell seconded a motion to approve the amended WAD Property Acquisition Contract and authorize Greg Nehring and Allan Rohrbach to sign for the PCAD. Motion carried (6-0).
10. **BLS and ALS Ambulance Service Rates for 2018.** Allan Rohrbach made and Mike Layton seconded a motion to set the rate at the rates set at the February 28, 2017 Board Meeting. ALS rate at \$975.00, BLS rate at \$875.00 and the Mileage rate at \$13.00 per mile. Roll Call Vote: G. Nehring-yes, J. Bales-yes, A. Rohrbach-yes, L. Harrell-yes, M. Layton-yes and N. Gerke-yes. Motion carried (6-0).

11. **Power Cot and Stair Chair Purchase.** Jim Bales made and Les Harrell seconded a motion to approve the purchase of five power cots and two stair chairs from Stryker for 2018 delivery at a cost of \$76,720.00 plus the trade in of used district manual cots. Motion carried (6-0).
12. **Budget Discussions.** Jamie Luebbering presented a draft copy of the 2018 Budget. The Board will review the budget and contact Luebbering with any questions or concerns. The Budget will be approved at the December 26, 2017 Board Meeting.
13. **New Business.** Eric Dirck explained the need for Pediatric Bags for use in ambulances and command staff vehicles. The initial cost would be approximately \$11,786.20 for 12 bags. Dirck also expressed interest in attending, along with Roy Pennington, the Fitch-Ambulance Service Manager Program to be conducted in Kansas City starting February 5, 2017 and ending May 11, 2017. The cost of the Program is \$2,645.00 each participant. The pediatric bags and the Fitch-Ambulance Service Manager Program will be considered at the December 26, 2017 Board Meeting.
14. **Closed Meeting.** Allan Rohrbach made and Les Harrell seconded a motion to go into Closed Session per RSMo Section 610.021 (1) Legal Action. Roll Call Vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, Latyon-yes and Gerke-yes. Motion carried (6-0). The Meeting Adjourned to Closed Session at 6:45 PM.
15. The meeting reconvened at 8:13 PM.
16. The next Regular Meeting will be Tuesday, December 26, 2017 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.
17. **Adjournment.** Jim Bales made and Les Harrell seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 8:16 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman