

**Board Minutes
Of the Pettis County Ambulance District
November 28, 2017**

1. The meeting was called to order by Greg Nehring Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Nicholas Gerke, Jim Bales, Mike Layton, Greg Nehring, and Les Harrell. Also present were Eric Dirck PCAD EMS Chief, Jamie Luebbering PCAD CFO, Ryan Newsom PCAD IT, Roy Pennington PCAD Assistant EMS Chief, Emily Jarret PCAD Public Relations and Nicole Cooke of the Sedalia Democrat. Insurance presenters were Mike Keith and Nicki Hamilton of MKI, Polly Blomenkamp and Jeff Pope of Gallaher Insurance, and Brendan Hurley and Randy Russell of IBG.
2. **Visitors.** No comments from visitors.
3. **November 14, 2017 Open and Closed Meeting Minutes.** Les Harrell made and Mike Layton seconded a motion to approve the November 14, 2017 Opened and Closed Meeting Minutes as presented. Motion carried (6-0).
4. **Treasurer's Report.** Jamie Luebbering PCAD CFO presented check numbers 10388 to 10418 and liability checks for payment. The PCAD bills were presented and reviewed by the Board. Allan Rohrbach made and Les Harrell seconded a motion to pay the bills as presented. Motion carried (6-0).
5. **EMS Chief Report.** Eric Dirck gave a report on district activities since the last Board meeting. Dirck reported 6,484 runs for the PCAD and 1040 runs for the WAD since January 1, 2017. Dirck reported that Unit 4 needs to be taken to Kansas City for repairs, the infrared heater at Station 2 has a gas leak to be repaired under the building warrantee and the new ambulances on order are scheduled to be completed in April, 2018. Dirck's report is attached.
6. **Medical Director Report.** Dr. David Gustafson reported that triaging stroke patients and getting them to the appropriate facilities is an important issue facing all emergency medical services. He reported that the PCAD Paramedics and EMT are doing a good job of triaging stroke patients.
7. **Property and Casualty Insurance Bid Presentations.** Mike Keith of MKI presented two bids with bid comparisons to the Selective Bid. Polly Blomenkamp of Gallaher Insurance presented a bid with a comparison to the Selective Bid. Brendan Hurley of IBG presented the Selective bid. The Board asked Jamie Luebbering to study the bids and make comparisons between the bidders. A decision will be made at the December 12, 2017 Meeting.
8. **Employee Health Insurance.** Nick Gerke made and Mike Layton seconded a motion to award the employee health insurance contract to IBG using the Aetna PPO Embedded plan with an option of the Aetna Health Savings Account Embedded for employees. See attached bid comparisons. Motion carried (6-0).
9. **Review WAD Property Acquisition Cost, Improvements, Furniture and Communication Cost.** Allan Rohrbach and Eric Dirck inventoried the Windsor property using the list of property given by Jamie Luebbering from QuickBooks. The final cost was \$60,956.68 above the original contracted amount in the repayment agreement signed August 25, 2016. WAD Board was made aware of the possible increase in facility cost at the WAD Board Meeting November 21, 2016. Allan Rohrbach will amend the agreement and have it ready to approve at the December 12, 2017 PCAD Board meeting.
10. **Budget Discussions.** The Board discussed the budget. Concern was expressed that we needed to get expected facility repairs and equipment replacement in the 2018 Budget.
11. **New Business.** Eric Dirck explained that the District has a chance to upgrade to power cots and stair chairs in the ambulances at a much reduced price if we ordered before the end of the year

and pay for them in the 2018 Budget year. The cot purchase will be considered at the December 12, 2017 Board meeting.

12. **Closed Meeting.** Allan Rohrbach made and Les Harrell seconded a motion to go into Closed Session per RSMo Section 610.021 (1) Legal Action. Roll Call Vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, Latyon-yes and Gerke-yes. Motion carried (6-0). The Meeting Adjourned to Closed Session at 7:20 PM.
13. The meeting reconvened at 8:17 PM.
14. The next Regular Meeting will be Tuesday, December 12, 2017 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.
15. **Adjournment.** Jim Bales made and Les Harrell seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 8:18 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman