

Board Minutes
Of the Pettis County Ambulance District
December 26, 2017

1. The meeting was called to order by Mike Layton Vice Chairman at 6:00 PM. The following Board Members were present: Allan Rohrbach, Nicholas Gerke, Jim Bales, Mike Layton, and Les Harrell. Also present were Eric Dirck PCAD EMS Chief, Jamie Luebbering PCAD CFO, Ryan Newsom PCAD IT, Roy Pennington PCAD EMS Assistant Chief, Dr. David Gustafson PCAD Medical Director, Emily Jarret PCAD Public Relations and Nicole Cooke of the Sedalia Democrat.
2. **Visitors.** No comments from visitors.
3. **December 12, 2017 Open and Closed Meeting Minutes.** Les Harrell made and Nick Gerke seconded a motion to approve the December 12, 2017 Opened and Closed Meeting Minutes as presented. Motion carried (5-0).
4. **Ambulance Services Managers Class.** Allan Rohrbach made and Les Harrell seconded a motion to send Eric Dirck and Roy Pennington to the Fitch Ambulance Services Manager Class in Kansas City at a cost of \$2,645.00 per participant. Motion carried (5-0).
5. **Treasurer's Report.** Jamie Luebbering PCAD CFO presented check numbers 10445 to 10473 and liability checks for payment. The PCAD bills were presented and reviewed by the Board. Allan Rohrbach made and Nick Gerke seconded a motion to pay the bills as presented. Motion carried (5-0).
6. Greg Nehring arrived at 6:07 PM.
7. **EMS Chief Report.** Eric Dirck gave a report on district activities since the last Board meeting. Dirck reported 7,024 runs for the PCAD and 1135 runs for the WAD since January 1, 2017. Dirck reported that the LVAD Class was held December 21, 2017 at Sedalia City Hall. Members from the Sedalia Fire Dept., the PCAD and Bothwell Hospital attended the class. He also reported that the IV Pumps and Mechanical Ventilators have arrived and should be placed in service this week. The AEV rental unit has be replaced due to an airbag suspension problem on the previous unit. The sewer system alarm problem at the TT Station has been corrected due to a valve being in the wrong position. PCAD supervisors have been trained on the operation of the sewer system and should be able to take care of minor problems with the system. Dirck's report is attached.
8. **Medical Director Report.** Dr. David Gustafson reported that Paramedics and EMTs continue to provide outstanding care of the District's patients.
9. **Pediatric Bag Purchase for Ambulance and Command Vehicles.** Greg Nehring made and Jim Bales seconded a motion approve the purchase of twelve Pediatric Bags at a cost of \$11,786.20. Motion carried (6-0).
10. **2018 Budget.** Jamie Luebbering presented the 2018 Budget and explained the changes in the budget and answered question about the budget. Greg Nehring made and Les Harrell seconded a motion to approve the 2018 PCAD Budget as presented. Roll call vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, Latyon-yes and Gerke-yes. Motion carried (6-0).
11. **New Business.** None.
12. **Closed Meeting.** Allan Rohrbach made and Les Harrell seconded a motion to go into Closed Session per RSMo Section 610.021 (1) Legal Action and (13) individually identifiable personnel records. Roll Call Vote: Nehring-yes, Bales-yes, Rohrbach-yes, Harrell-yes, Latyon-yes and Gerke-yes. Motion carried (6-0). The Meeting Adjourned to Closed Session at 6:23 PM.
13. The meeting reconvened at 7:15 PM.
14. The next Regular Meeting will be Tuesday, January 9, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at Fourth and Kentucky, Sedalia, Missouri.

15. **Adjournment.** Allan Rohrbach made and Les Harrell seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 7:16 PM.

Respectfully submitted,

Allan E. Rohrbach, Secretary

Approved _____

Greg Nehring-Chairman