

Pettis County Ambulance District Open Meeting Minutes

May 8, 2018

1. The meeting was called to order by Mike Layton Vice-Chairman at 6:00 PM.

Attendance

Board Members: Mike Brown, Nicholas Gerke, Les Harrell, Mike Layton, and John Meehan. Greg Nehring was absent.

PCAD Staff: Eric Dirck-EMS Chief (Via Conference Call), Ryan Newsom-IT, Justin Cross-PCAD Education.

Visitors: Nicole Cooke-Sedalia Democrat

2. Approve the Agenda

Les Harrell made, Nick Gerke seconded a motion to approve the agenda as presented. Motion carried (5-0). Greg Nehring Absent.

3. Approve the April 24, 2018 Open Meeting Minutes

Les Harrell made, Mike Brown seconded a motion to approve the April 24, 2018 Open Meeting Minutes as presented, motion carried (5-0). Greg Nehring Absent.

4. Visitors / Public Comments. None made.

5. Treasurer's Report: John Meehan presented the report prepared by Jamie Luebbering-PCAD CFO. Checking Account Register as of May 8, 2018 with debits of \$276,146.74, credits of \$200,910.37, leaving a balance of \$1,627,223.30. Also presented were the Bank Balances, Sales Tax Receipts, Summaries for Pettis and Windsor Services as well as an A/P Aging Summary. John Meehan made, Mike Layton seconded a motion to pay the bills as presented, motion carried (5-0). Greg Nehring Absent.

6. EMS Chief's Report: Eric Dirck presented a report on district activities since the last Board meeting. Dirck reported 2,469 PCAD calls for service and 432 WAD calls for service since January 1, 2018 to April 30, 2018. Dirck reported on Education Building Sump Repairs Completed, Pettis County experiencing the 1st Tornado Warning of 2018 and the appropriate staging of PCAD Units by Battalion Chief Florian Hammer without incident. A PCAD Fleet Maintenance report was presented. Dirck's complete report is attached.

7. Medical Director Report-Dr. David Gustafson was unable to attend the meeting, No report.

8. Open Issues

- a) Approve Financial Statement Review Proposal: Two bids were received and opened at the April 24, 2018 Board Meeting. The PCAD CFO Jamie Luebbering evaluated the bids and provided a report to the board prior to the meeting.

Les Harrell made, John Meehan seconded a motion to approve Wilson Toellner & Associates to perform the review. Motion carried (5-0) Greg Nehring Absent.

9. New Business

- a) John Meehan made a statement comparing interest rates for future Ambulance Purchases and requested a discussion on the current Ambulance / Vehicle Replacement Account. Board concurred to discuss increasing the monthly contribution. Mike Brown made, Les Harrell seconded a motion to increase the contribution to \$15,000 per month. Motion Carried (5-0) Greg Nehring Absent.
- b) John Meehan informed the board of an upcoming Bothwell Regional Heath Center Ice Cream Social on June 14th. Meehan advised it would be a sign of good will to have some PCAD Employees attend if available.
- c) Les Harrell expressed interest in a Public Information Update on the 2017 PCAD Embezzlement Incident. John Meehan advised he would be willing to create said release. John Meehan also made some content advisements.

10. *Closed Meeting Pursuant to RSMo. 610.021 Section (1) Legal Actions

John Meehan made, Les Harrell seconded a motion to go into Closed Session per RSMo. 610.021 Section (1) Legal Action. Roll Call Vote: Brown-Yes, Gerke-Yes, Harrell-Yes, Layton-Yes, Meehan-Yes, Nehring-Absent. Carried (5-0). Meeting Adjourned to Closed Session at 6:30 PM.

11. Open Meeting reconvened at 7:25 pm

12. Adjournment

Mike Layton made, Nick Gerke seconded a motion to adjourn. Motion carried (5-0). Greg Nehring Absent. The meeting adjourned at 7:26 PM.

13. Next Meeting

The next Regular Meeting will be Tuesday, May 22, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD Systems Administrator/ Interim Board Rapporteur/ Archivist

Minutes approved by: Greg Nehring-Chairman

Greg Nehring, PCAD Board Chairman