

Pettis County Ambulance District Open Meeting Minutes

May 22, 2018

1. The meeting was called to order by Greg Nehring- Chairman at 6:00 PM.

Attendance

Board Members: Mike Brown, Nicholas Gerke, Les Harrell, Mike Layton, John Meehan and Greg Nehring.

PCAD Staff: Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, David Gustafson-Medical Director, John Fluty-Battalion Chief, Dalton Sidebottom-Captain, Eric Rasmussen, Matthew Anderson, Matthew Cihy and Adam Allee.

Visitors: Three Representatives of the Windsor Ambulance Board, three Representatives of the National Billing Corporation, Nicole Cooke-Sedalia Democrat, Sandy Gustafson, and Dennis Bowers

2. Approve the Agenda

Les Harrell made, Mike Layton seconded a motion to approve the agenda as presented. Motion carried (6-0).

3. Approve the May 8, 2018 Open and Closed Meeting Minutes

Mike Layton made, Les Harrell seconded a motion to approve the May 8, 2018 Open and Closed Meeting Minutes as presented, motion carried (6-0).

4. Visitors / Public Comments. None made.

5. Treasurer's Report: Presented by Jamie Luebbering-PCAD CFO. Checking Account Register as of May 22, 2018 with debits of \$106,765.92, credits of \$718,566.93, leaving a balance of \$1,015,421.79. Luebbering also presented the Account Balances, Profit and Loss Reports, Accounts Payable Aging Summary and the Checking Account Register. Luebbering also advised that the charge limit on the PCAD Accounts Payable Charge Card could be decreased to \$20,000.00. Mike Layton made, Les Harrell seconded a motion to pay the bills as presented, motion carried (6-0).

6. EMS Chief's Report: Eric Dirck presented a report on district activities since the last Board meeting. Dirck reported 2,897 PCAD calls for service and 492 WAD calls for service since January 1, 2018 to May 22, 2018. Dirck reported on May 22, 2018 PCAD received a Mayoral Proclamation from Mayor Kehde in celebration of EMS Week. Dirck also advised of temporary repairs of the HQ parking area, investigation into saving costs on Windsor Internet Service, adding motion sensor lights in some areas. Dirck also advised of medication backorders due to nationwide shortages of medications. PCAD Staff and the Medical Director are looking into and approving alternate medications for use.

7. Medical Director Report-Dr. David Gustafson also reported on the nationwide medication shortage and of an increase in the transfers of critical patients, which includes many children from Bothwell Hospital. Dr. Gustafson also advised of a difficult transfer involving a child, complimenting the

PCAD Medic who provided the appropriate care. Dr. Gustafson advised he has great confidence in the staff at PCAD.

8. Open Issues

- a) **Evaluate the Windsor Ambulance District Contract.** The historical number of calls for service and transfers at WAD compared to what is expected as GVMH increases staff to handle more calls and transfers was presented. Some scenarios to decrease the WAD operating costs were presented. Moving one ALS-Unit from Windsor to HQ would allow for an increase of ALS-Units available in Pettis County. Additional statistics were requested, to continue this discussion at the next Board Meeting. Issue was tabled until next meeting.
- b) **Medical Billing Discussion.** Chief Dirck and CFO Luebbering had met with the Johnson County Ambulance District In-House Billing Personnel to discuss their Billing Practices. Statistics were gathered and presented as to the cost of PCAD performing Medical Billing In-House vs using a service such as our current NBC Billing. NBC representatives made a counter argument and offered to negotiate NBC Contract terms. Issue was tabled for further discussion at the next Board Meeting.

9. New Business

- a) **Resolution 2018-30:** Amend the 2018 Budget. Proposed changes were presented by Jamie Luebbering. John Meehan made, Mike Layton seconded a motion to adopt Resolution 2018-30.

Roll Call Vote: Brown-Yes, Gerke-Yes, Harrell-Yes, Layton-Yes, Meehan-Yes, Nehring-Yes.
Motion carried (6-0).

10. *Closed Meeting Pursuant to RSMo. 610.021

Mike Layton made, Nick Gerke seconded a motion to go into Closed Session per RSMo. 610.021 Section (8) Welfare cases of identifiable individuals and Section (14) Records which are protected from disclosure by law.

Roll Call Vote: Brown-Yes, Gerke-Yes, Harrell-Yes, Layton-Yes, Meehan-Yes, Nehring-Yes.
Motion carried (6-0). Meeting Adjourned to Closed Session at 7:13 PM.

Open Meeting reconvened at 7:28 PM

11. Adjournment

John Meehan made, Les Harrell seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 7:28 PM.

12. Next Meeting

The next Regular Meeting will be Tuesday, June 12, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD Systems Administrator/ Interim Board Rapporteur/
Archivist

Minutes approved by:

Greg Nehring, PCAD Board Chairman