

Pettis County Ambulance District Open Meeting
Minutes
June 12, 2018

1. The meeting was called to order by Greg Nehring- Chairman at 6:00 PM.

Attendance

Board Members: Mike Brown, Nicholas Gerke, Les Harrell, John Meehan and Greg Nehring. Mike Layton was absent

PCAD Staff: Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, David Gustafson-Medical Director

Visitors: Two Representatives of the Windsor Ambulance Board, Nicole Cooke-Sedalia Democrat, Sandy Gustafson.

2. Approve the Agenda

Les Harrell made, Mike Brown seconded a motion to approve the agenda as presented. Motion carried (5-0), Mike Layton Absent

3. Approve the May 22, 2018 Open and Closed Meeting Minutes

made, Les Harrell seconded a motion to approve the May 8, 2018 Open and Closed Meeting Minutes as presented, motion carried (5-0), Mike Layton Absent

4. Visitors / Public Comments. None made.

5. Treasurer's Report: Presented by Jamie Luebbering-PCAD CFO. Checking Account Register as of May 22, 2018 with debits of \$436,474.33, credits of \$248,823.85, leaving a balance of \$1,203,072.27. Luebbering also presented reports on the Account Balances, Accounts Payable Aging Summary, Sales Tax Receipts as well as a report on 2017 PCAD Insurance Billing and the respective collection rate. John Meehan made, Les Harrell seconded a motion to pay the bills as presented, motion carried (5-0), Mike Layton Absent

6. EMS Chief's Report: Roy Pennington-PCAD Assistant Chief, presented a report on district activities since the last Board meeting. Pennington reported 3,109 PCAD calls for service and 533 WAD calls for service since January 1, 2018 to May 31, 2018. Pennington reported an increase in PCAD Public Relations over the last month, with PCAD Staff providing medical standbys at the Hero's 5K for the Boy's and Girl's Club and Dream Factory Tractor Pull, volunteering as well as donating blood at a local Blood Drive, and participation in a charity Golf Tournament. Pennington also advised Justin Cross-Division Chief of Training and Florian Hammer-Battalion Chief have begun a "Medical Minute" broadcast, which is featured on the local radio station KSIS. A Fleet Maintenance report was also presented.

7. Medical Director Report-Dr. David Gustafson reported on participating in several emergency calls for service earlier in the day. Dr. Gustafson reported on being impressed with the continued PCAD Staff excellency of care. Dr. Gustafson advised he will not be attending the next 3 meetings.

8. Open Issues

- a) **Evaluate the Windsor Ambulance District Contract.** PCAD and Windsor Ambulance Board members were provided with an Operational Cost Estimate by PCAD CFO- Luebbering. Current operational costs and their optimization were discussed, then tabled for further research and

discussion.

- b) **Medical Billing Discussion.** Additional research results were provided to the board by PCAD CFO- Luebbering. Additional research and discussion requested, will be tabled until next meeting. PCAD will post an RFP for additional bids.

9. New Business

- a) **Proposal of PCAD Fleet Replacement Plan:** Assistant Chief Pennington presented a cycle of life plan for future ambulance purchasing at PCAD over the next several years. Discussion occurred, issue tabled until next meeting.
- b) John Meehan advised he will not be attending the next meeting.

10. *Closed Meeting Pursuant to RSMo. 610.021

Nick Gerke made a motion to go into Closed Session per RSMo. 610.021 Section (8) Welfare cases of identifiable individuals and Section (14) Records which are protected from disclosure by law.

Roll Call Vote: Brown-Yes, Gerke-Yes, Harrell-Yes, Meehan-Yes, Nehring-Yes. Motion carried (5-0), Mike Layton Absent. Meeting Adjourned to Closed Session at 7:26 PM.

Open Meeting reconvened at 8:06 PM

11. Adjournment

Les Harrell made, Mike Brown seconded a motion to adjourn. Motion carried (5-0), Mike Layton Absent. The meeting adjourned at 8:22 PM.

12. Next Meeting

The next Regular Meeting will be Tuesday, June 26, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD Systems Administrator/ Interim Board Rapporteur/
Archivist

Minutes approved by:

Greg Nehring, PCAD Board Chairman

