

Pettis County Ambulance District Open Meeting Minutes

August 28, 2018

- 1. The meeting was called to order by Greg Nehring-Chairman at 6:00 PM.**

Attendance:

Board Members: Mike Brown, Nick Gerke, Les Harrell, Mike Layton, John Meehan, Greg Nehring

PCAD Staff: Eric Dirck-Chief, Roy Pennington- Assistant Chief, Justin Cross, Ryan Newsom-

IT, Dr. Gustafson-Medical Director

Visitors: Nicole Cook-Sedalia Democrat, Sandy Gustafson

- 2. Approve the Agenda**

Les Harrell made, Mike Layton seconded a motion to approve the agenda as presented. Motion carried (6-0).

- 3. Approve the August 14, 2018 Open Meeting Minutes**

John Meehan made, Mike Brown seconded a motion to approve the August 14, 2018 Open Meeting Minutes as presented, motion carried (6-0).

- 4. Visitors / Public Comments.** None made.

- 5. Treasurer's Report:** Presented by John Meehan-Treasurer. Bank Balances Checking Account Register as of August 14, 2018 with debits of \$101,229.69, and credits of \$285,847.47, leaving a balance of \$1,067,892.61, Supporting Documents Provided. John Meehan made, Mike Layton seconded a motion to pay the bills as presented, motion carried (6-0).

- 6. EMS Chief's Report:** EMS Chief Dirck provided a report on district activities. See attached.

- 7. Medical Director Report-**Dr. Gustafson discussed the importance of the DCHART Patient Reporting Method, and the importance of report standardization in Patient Care Reporting and the CQI Process. Dr. Gustafson also addressed the board on the state of the HandTevy Deployment and the planning of Periodic Competency Reviews including Ventilator Skills Reviews.

- 8. Open Issues**

- a) Award Medical Billing Contract-**John Meehan made, Mike Layton seconded a motion to present the current contract (Modified by PCAD legal counsel) to National Billing & Collections for approval and signing. Motion carried (6-0).

- b) Headquarters Parking Lot Repairs:** Tabled item until next meeting, further discussion required.

- 9. New Business**

- a.) FFAM-Firefighter Association of Missouri:** Roy Pennington presented information on the benefits of PCAD to join the Association. Board advised item may be budgeted for on the 2019 Budget.

- b.) State Fair Emergency Services:** State Fair statistics were presented by Chief Dirck. 244 total patients were cared for by volunteer staff at the Fairgrounds during the Fair. 132 of those were seen at the First Aid Stations.

10. Closed Meeting Pursuant to RSMo. 610.021

Mike Brown made, Les Harrell seconded a motion to adjourn to closed session per RSMo 610.021 Section (8) Welfare cases of identifiable individuals and Section (14) Records which are protected from disclosure by law. Roll Call Vote: Brown-yes, Gerke-yes, Harrell-yes, Layton-yes, Meehan-yes, Nehring-yes. The meeting adjourned to Closed Session at 7:20 PM.

Open meeting reconvened at 7:47 PM

11. Adjournment: Mike Layton made, John Meehan seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 7:55 PM.

12. Next Meeting

The next Regular Meeting will be Tuesday, September 11, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

Minutes approved by:

PCAD Board