

Pettis County Ambulance District Open Meeting Minutes

November 27, 2018

1. The meeting was called to order by Greg Nehring-Chairman at 6:00 PM.

Attendance:

Board Members: Mike Brown, Nick Gerke, Les Harrell-Absent, Mike Layton, John Meehan, Greg Nehring

PCAD Staff: Eric Dirck-Chief, Jamie Luebbering-CFO, Roy Pennington- Assistant Chief, Ryan

Newsom-IT, Lance Dempsey-Battalion Chief and 8 additional PCAD-EMS Crew Members

Visitors: Nuria Martinez-Keel-Sedalia Democrat, a representative from IBG, a representative from Mike Keith Insurance, and the Windsor Ambulance District Board.

2. Approve the Agenda

Mike Layton made, John Meehan seconded a motion to approve the agenda as presented. Motion carried (5-0) Les Harrell absent.

3. Approve the November 13, 2018 Open and Closed Meeting Minutes

John Meehan made, Mike Layton seconded a motion to approve the November 13, 2018 Meeting Minutes as presented, motion carried (5-0) Les Harrell absent.

4. Visitors / Public Comments. No public comments were made.

5. Treasurer's Report: Presented by Jamie Luebbering-CFO. Checking Account Register as of November 27, 2018 with debits of \$108,154.78, and credits of \$311,409.30, leaving a balance of \$1,227,517.23. Supporting Documents Provided. Nick Gerke made, Mike Layton seconded a motion to pay the bills as presented, motion carried (5-0) Les Harrell Absent.

6. EMS Chief's Report: EMS Chief Dirck provided a report on district activities. See attached.

7. Medical Director Report-Dr. Gustafson was absent but had provided Chief Dirck with information referencing PCAD looking at policies regarding inclement weather transports and patient transfer critical care guidelines.

8. Open Issues

a.) Health Insurance Renewals: Three options were provided based on evaluation of the bids by CFO-Luebbering. Nick Gerke made, Mike Layton seconded a motion to approve PCAD providing of the following options:

Option 1: Higher deductible than the previous plan-PCAD pays 100% for employees and 100% for dependents if the dependents do not have coverage elsewhere that is at least 50% paid for by another employer.

Option 2: Employee can elect to pay the price difference between Option 1 and renewal rates to keep the current coverage.

Option 3: Health Savings Account Plan-PCAD will pay all the health insurance costs and contribute \$50/employee per pay period to the Employee's H.S.A for an annual contribution of \$1300

Motion carried (4-1, Meehan-No) Les Harrell Absent.

Property Insurance Renewals: Change to Provident Insurance- The board was presented with information of the property insurance provided by a representative from Mike Keith insurance and the changes in coverage from the previous year. The new policy features an option for additional coverage relating to events of terrorism. John Meehan made, Mike Brown seconded a motion to approve for PCAD Coverage, Provident Insurance featuring the Terrorism Event Coverage. Motion Carried (5-0) Les Harrell Absent.

b.) **Audit Bid Decision:** Bids from Wilson, Toellner & Associates LLC and Cochran, Head, Vic & Co. were evaluated by CFO-Luebbering and the results were presented to the board. Mike Brown made, Nick Gerke seconded a motion to approve awarding the bid to CHV as presented. Motion Carried (5-0) Les Harrell Absent.

9. New Business:

- a.) Greg Nehring advised the Board that Les Harrell had submitted a resignation from the Pettis County Ambulance District Board of Directors. Nehring advised the resignation was marked as effective December 1st, 2018. The board accepted the resignation and thanked Les Harrell for his years of service.
- b.) Due to item 9 a. Nick Gerke will be handling the release of a public advisement to obtain a replacement Board Member for the vacant seat representing Voting District 4.

Closed Meeting Pursuant to RSMo. 610.021

Nick Gerke made, Mike Layton seconded a motion to adjourn to closed session per RSMo 610.021 Section (8) Welfare cases of identifiable individuals, Section (12) Documents related to a negotiated contract until a contract is executed, (13) Individually identifiable Personnel Records, (14) Records which are protected from disclosure by law. Roll Call Vote: Brown-yes, Gerke-yes, Harrell-Absent, Layton-yes, Meehan-yes, Nehring-Yes. The meeting adjourned to Closed Session at 7:15 PM.

Open meeting reconvened at 8:54 PM

10. Adjournment: Mike Brown made, Mike Layton seconded a motion to adjourn. Motion carried (5-0) Les Harrell Absent. The meeting adjourned at 8:55 PM.

11. Next Meeting

The next Regular Meeting will be Tuesday, December 11th, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

Minutes approved by:

PCAD Board Member



Pettis County Ambulance District
EMS Chief Report

27 November 2018

EMS Chief's Report

1. Vehicle Maintenance:
 - a. Unit 3 (Mercedes) catalytic converter & two sensors had to be replaced. Both Mercedes being 'back-lined' until replacement units arrive in February.
2. TCD: STEMI follow-up
3. Education: Advanced Medical Life Support class tomorrow at PCAD for staff.
4. Operations:
 - a. No major problems or operational issues to report.

Attachments:

STEMI follow up images / report (Board only; PHI redacted)

Crew incident report

Medical Director Report:

Dr. Gustafson asked to pass along to the board the following report as he is unable to attend tonight's meeting.

PCAD is looking at policies / protocols for the following situations:

Inclement Weather Transfer procedure

Patient transfer critical care guidelines

Respectfully,

Eric W. Dirck