

Pettis County Ambulance District Open Meeting Minutes

October 23, 2018

- 1. The meeting was called to order by Greg Nehring-Chairman at 6:00 PM.**

Attendance:

Board Members: Mike Brown, Nick Gerke, Mike Layton, John Meehan, Greg Nehring, Les Harrell

PCAD Staff: Eric Dirck-Chief, Jamie Luebbering-CFO, Ryan Newsom-IT, Dr. David Gustafson-

Medical Director, Justin Cross-Chief of Training, and 2 additional EMS Staff.

Visitors: Sandy Gustafson and 1 Representative from IBG (Ref 8.A.).

- 2. Approve the Agenda**

Mike Layton made, Les Harrell seconded a motion to approve the agenda as presented. Motion carried (6-0).

- 3. Approve the October 09, 2018 Open and Closed Meeting Minutes**

Mike Layton made, Les Harrell seconded a motion to approve the October 09, 2018 Meeting Minutes as presented, motion carried (6-0).

- 4. Visitors / Public Comments.** No public comments were made.

- 5. Treasurer's Report:** Presented by Jamie Luebbering-CFO. Checking Account Register as of October 23, 2018 with debits of \$145,289.89, and credits of \$228,317.67, leaving a balance of \$1,245,698.76 Supporting Documents Provided. Nick Gerke made, Les Harrell seconded a motion to pay the bills as presented, motion carried (6-0).

- 6. EMS Chief's Report:** EMS Chief Dirck provided a report on district activities. See attached. In addition to the attached Chief's Report referencing items:

- 1.) Chief Dirck was requested by the Board to investigate why DMAT Funding is not available and to obtain an official request from DMAT for funding.
- 3.) Brush Guards are priced at over 2k to install on PCAD Ambulances. Dirck is currently looking into additional options.

- 7. Medical Director Report:** Dr. Gustafson updated the Board of some additional information reference a meeting with local Nursing Home Administrators to answer some Time Critical Diagnosis questions and to speak of Advance Directives regarding the possibility of transport by Emergency Services. Additional conversations continuing with the Bureau of EMS.

- 8. Open Issues:**

- a.) **Health Insurance Renewals:** A Representative from IBG made a presentation reference PCAD's current Health Insurance coverage and advised should PCAD elect to continue the current plan, PCAD would incur a rate increase of 19.9 Percent. Some options were presented for modifying the current plan to lower the cost. The board requested for IBG and CFO Luebbering to evaluate plan modifications for presentation at the next Board Meeting.

9. New Business

- a.) **Snow Removal:** Chief Dirck advised of the current cost for Snow Removal at the HQ and Satellite Station locations and suggested that PCAD purchase snow blowers for the HQ and TT Station locations as a cost saving measure for snow removal at both locations. The Board concurred with the idea. Chief Dirck will be evaluating the purchase of the required equipment.

10. Closed Meeting Pursuant to RSMo. 610.021

Mike Layton made, Nick Gerke seconded a motion to adjourn to closed session per RSMo 610.021 Section (3) Leasing / Purchase / Selling of Real Estate, Section (8) Welfare cases of identifiable individuals, Section (12) Documents related to a negotiated contract until a contract is executed, (14) Records which are protected from disclosure by law. Roll Call Vote: Brown-Yes, Gerke-Yes, Harrell-Yes, Layton-Yes, Meehan-Yes, Nehring-Yes. The meeting adjourned to Closed Session at 7:23 PM.

Open meeting reconvened at 8:27 PM

9. New Business-Addendum-Post Closed Session

b.) Clarification of Resolution 2018-32

It was requested to clarify Resolution 2018-32 with the following phrase for the appropriate section relating to Hardship Applications:

“In cases of an outstanding ambulance bill balance of a deceased individual whose estate has no funds, the PCAD Board delegates write-off authority to the District CFO and the District EMS Chief. The Board of Directors shall be notified in writing the details of any such write-off at the next regularly scheduled board meeting.”

- 11. Adjournment:** Greg Nehring made, Mike Layton seconded a motion to adjourn. Motion carried (6-0). The meeting adjourned at 8:35 PM.

12. Next Meeting

The next Regular Meeting will be Tuesday, November 13th, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

Minutes approved by:

PCAD Board



Pettis County Ambulance District
EMS Chief Report

23 October 2018

EMS Chief's Report

1. DMAT is requesting assistance funding their operations at the 2019 Missouri State Fair. SEMA will not be funding their attendance next year, therefore they are requesting funds from area agencies to cover their costs at the MSF. These funds are not needed until the 2019 fair, DMAT is looking for commitments to assure their operations budget for next year. DMAT asks PCAD to consider committing to a \$5,000 contribution for next year's fair.
2. MARCER meeting attended – updates were given on statewide training for nasal naloxone, transport of Ebola patients, and Missouri's Time Critical Diagnosis system.
3. Vehicles: There were two deer strikes recently, incident reports attached to board packets. Significant front-end damage on Unit 5, insurance estimate attached. Unit 7 had isolated damage to front hubcap. No crews were injured & no patients were onboard during either incident.
4. October Windsor Board financial report attached.

Respectfully,

A handwritten signature in black ink, appearing to read "Eric W. Dirck".

Eric W. Dirck