

Pettis County Ambulance District Open Meeting Minutes

December 18, 2018

1. The meeting was called to order by Mike Layton-Vice Chairman at 6:00 PM.

Attendance:

Board Members: Mike Brown, Nick Gerke, Mike Layton, John Meehan (Greg Nehring Absent)
PCAD Staff: Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Roy Pennington- Assistant Chief,
Ryan Newsom-IT, Dr. David Gustafson, John Fluty-Battalion Chief, 8 additional PCAD-EMS Crew
Members.

Visitors: Nicole Cooke-Sedalia Democrat, Sandy Gustafson, John Fritz, Bill Griffith Sr.

2. Approve the Agenda

Nick Gerke made, John Meehan seconded a motion to approve the agenda as presented. Motion carried (4-0) Greg Nehring Absent.

3. Approve the December 11, 2018 Open and Closed Meeting Minutes

John Meehan made, Mike Brown seconded a motion to approve the December 11, 2018 Meeting Minutes as presented, motion carried (4-0) Greg Nehring Absent.

4. Visitors / Public Comments. None made.

5. Treasurer's Report: Presented by Jamie Luebbering-CFO. Checking Account Register as of December 18, 2018 with debits of \$45,921.89, and credits of \$243,697.38, leaving a balance of \$1,018,145.58. Supporting Documents Provided. Mike Brown made, John Meehan seconded a motion to pay the bills as presented, motion carried (4-0) Greg Nehring Absent.

John Meehan made a request for a report of bills due to be presented in a shortened staff generated report, in lieu of actual copies physically available at the meetings as is current practice.

6. EMS Chief's Report: EMS Chief Dirck provided a report on district activities. See attached.

7. Medical Director Report-Dr. Gustafson advised of a recent event involving the use of warm fluids during resuscitation. Dr. Gustafson advised that the warm IV Fluids played a critical component in the success in reviving the patient and that PCAD has had warm fluids for just this reason since the service opened.

8. Open Issues

- a.) **Tax-210 W 4th Street Purchase-** Tax was required to be paid as part of the Title process but will be refunded to PCAD upon request. John Meehan will follow up to ensure the refund is obtained.
- b.) **January Meeting for Election Certification:** The final time for submission of candidates for the 2019 PCAD Board Member Election is on January 22nd, 2019 at 5:00 pm. As such the January 22nd meeting start time will be moved up to 4pm.
- c.) **OIG-Penalty Claim:** The board requested that PCAD Legal Council communicate in the future with the insurance company reference the PCAD Insurance Claim.

- d.) **2019 Budget Approval:** The 2019 PCAD Operational Budget was presented. Some modifications were requested to be made to the budget as presented. Scheduled replacement of a 2014 Emergency Response Vehicle was requested to be removed. John Meehan made, Mike Brown seconded a motion to approve the 2019 Budget with the above modification, motion carried (4-0) Greg Nehring Absent.

Discussion was made on a potential 0.5% rollback on sales taxes provided for service operation. Further discussion will occur at a future meeting.

- e.) **District 4 Vacancy:** After casting secret Ballots, the board decided to offer John Fritz the vacant District 4 seat, to fill in until after the April 2019 Election concludes. John Meehan made, Nick Gerke seconded the nomination, motion carried (4-0) Greg Nehring Absent.

Closed Meeting Pursuant to RSMo. 610.021

John Meehan made, Nick Gerke seconded a motion to adjourn to closed session per RSMo 610.021 Section (13) Individually identifiable Personnel Records. Roll Call Vote: Brown-Yes, Fritz-Yes, Gerke-Yes, Layton-Yes, Meehan-Yes, Nehring-Absent. Motion carried (5-0). The meeting adjourned to Closed Session at 6:55 PM.

Open meeting reconvened at 7:46 PM

9. **Adjournment:** John Meehan made, Mike Brown seconded a motion to adjourn. Motion carried (5-0) Greg Nehring Absent. The meeting adjourned at 7:52 PM.

10. Next Meeting

The next Regular Meeting will be Tuesday, January 8th, 2019 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

Minutes approved by:

PCAD Board Member



Pettis County Ambulance District
EMS Chief Report

18 December 2018

EMS Chief's Report

1. Total calls YTD:
 - a. PCAD 7072 (2017: 6873)
 - b. WAD 1231 (2017: 1103)
2. Building:
 - a. Title insurance / Warranty deed received for 210 W. 4th property
 - b. Secure area fenced off in easternmost bay for supplies / backstock items.
3. Windsor: Contract language is currently being established. PCAD Board will be provided with a draft when available.
4. Training:
 - a. Advanced Cardiac Life Support held today at PCAD Education Building. 5 participants recertifying ACLS.
 - b. 12 April 2018: Fire and Ambulance Board Training is available in Sedalia for new or existing board members.
5. PCAD crews wish to extend our thanks to the local businesses that participated in the donation of insulated tumblers to our staff:
 - Elite Laundromat
 - Ozark Coffee Company
 - McDonalds of Sedalia
 - W-K automotive dealerships
 - Roto-Rooter
 - Stone Laser Imaging

Respectfully,

Eric W. Dirck