

Pettis County Ambulance District Open Meeting Minutes

November 27, 2018

1. The meeting was called to order by Greg Nehring-Chairman at 6:00 PM.

Attendance:

Board Members: Mike Brown, Nick Gerke, Les Harrell-Absent, Mike Layton, John Meehan, Greg Nehring

PCAD Staff: Eric Dirck-Chief, Jamie Luebbering-CFO, Roy Pennington- Assistant Chief, Ryan

Newsom-IT, Lance Dempsey-Battalion Chief and 8 additional PCAD-EMS Crew Members

Visitors: Nuria Martinez-Keel-Sedalia Democrat, a representative from IBG, a representative from Mike Keith Insurance, and the Windsor Ambulance District Board.

2. Approve the Agenda

Mike Layton made, John Meehan seconded a motion to approve the agenda as presented. Motion carried (5-0) Les Harrell absent.

3. Approve the November 13, 2018 Open and Closed Meeting Minutes

John Meehan made, Mike Layton seconded a motion to approve the November 13, 2018 Meeting Minutes as presented, motion carried (5-0) Les Harrell absent.

4. Visitors / Public Comments. No public comments were made.

5. Treasurer's Report: Presented by Jamie Luebbering-CFO. Checking Account Register as of November 27, 2018 with debits of \$108,154.78, and credits of \$311,409.30, leaving a balance of \$1,227,517.23. Supporting Documents Provided. Nick Gerke made, Mike Layton seconded a motion to pay the bills as presented, motion carried (5-0) Les Harrell Absent.

6. EMS Chief's Report: EMS Chief Dirck provided a report on district activities. See attached.

7. Medical Director Report-Dr. Gustafson was absent but had provided Chief Dirck with information referencing PCAD looking at policies regarding inclement weather transports and patient transfer critical care guidelines.

8. Open Issues

a.) Health Insurance Renewals: Three options were provided based on evaluation of the bids by CFO-Luebbering. Nick Gerke made, Mike Layton seconded a motion to approve PCAD providing of the following options:

Option 1: Higher deductible than the previous plan-PCAD pays 100% for employees and 100% for dependents if the dependents do not have coverage elsewhere that is at least 50% paid for by another employer.

Option 2: Employee can elect to pay the price difference between Option 1 and renewal rates to keep the current coverage.

Option 3: Health Savings Account Plan-PCAD will pay all the health insurance costs and contribute \$50/employee per pay period to the Employee's H.S.A for an annual contribution of \$1300

Motion carried (4-1, Meehan-No) Les Harrell Absent.

Property Insurance Renewals: Change to Provident Insurance- The board was presented with information of the property insurance provided by a representative from Mike Keith insurance and the changes in coverage from the previous year. The new policy features an option for additional coverage relating to events of terrorism. John Meehan made, Mike Brown seconded a motion to approve for PCAD Coverage, Provident Insurance featuring the Terrorism Event Coverage. Motion Carried (5-0) Les Harrell Absent.

b.) **Audit Bid Decision:** Bids from Wilson, Toellner & Associates LLC and Cochran, Head, Vic & Co. were evaluated by CFO-Luebbering and the results were presented to the board. Mike Brown made, Nick Gerke seconded a motion to approve awarding the bid to CHV as presented. Motion Carried (5-0) Les Harrell Absent.

9. New Business:

- a.) Greg Nehring advised the Board that Les Harrell had submitted a resignation from the Pettis County Ambulance District Board of Directors. Nehring advised the resignation was marked as effective December 1st, 2018. The board accepted the resignation and thanked Les Harrell for his years of service.
- b.) Due to item 9 a. Nick Gerke will be handling the release of a public advisement to obtain a replacement Board Member for the vacant seat representing Voting District 4.

Closed Meeting Pursuant to RSMo. 610.021

Nick Gerke made, Mike Layton seconded a motion to adjourn to closed session per RSMo 610.021 Section (8) Welfare cases of identifiable individuals, Section (12) Documents related to a negotiated contract until a contract is executed, (13) Individually identifiable Personnel Records, (14) Records which are protected from disclosure by law. Roll Call Vote: Brown-yes, Gerke-yes, Harrell-Absent, Layton-yes, Meehan-yes, Nehring-Yes. The meeting adjourned to Closed Session at 7:15 PM.

Open meeting reconvened at 8:54 PM

10. Adjournment: Mike Brown made, Mike Layton seconded a motion to adjourn. Motion carried (5-0) Les Harrell Absent. The meeting adjourned at 8:55 PM.

11. Next Meeting

The next Regular Meeting will be Tuesday, December 11th, 2018 at 6:00 PM. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by: Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

Minutes approved by:

PCAD Board Member



Pettis County Ambulance District
EMS Chief Report

27 November 2018

EMS Chief's Report

1. Vehicle Maintenance:
 - a. Unit 3 (Mercedes) catalytic converter & two sensors had to be replaced. Both Mercedes being 'back-lined' until replacement units arrive in February.
2. TCD: STEMI follow-up
3. Education: Advanced Medical Life Support class tomorrow at PCAD for staff.
4. Operations:
 - a. No major problems or operational issues to report.

Attachments:

STEMI follow up images / report (Board only; PHI redacted)

Crew incident report

Medical Director Report:

Dr. Gustafson asked to pass along to the board the following report as he is unable to attend tonight's meeting.

PCAD is looking at policies / protocols for the following situations:

Inclement Weather Transfer procedure

Patient transfer critical care guidelines

Respectfully,

Eric W. Dirck

(If approved to add to minutes)

Ambulance District	Health Insurance	Retirement Plan	Holidays	Uniforms	Work Schedule	Vacation	Sick Time	Starting Pay
Pettis County Ambulance	District pays premium for employee and family at 100%	yes Match	10	Provided	48/96	3 weeks after one year 6 weeks after ten years	4 hours per pay period up to 60 days	EMT FT= 11-20/hour EMT PT=12-15/hour Paramedic FT= 15-23/hour Paramedic PT=18-21/hour
[REDACTED]	District pays premium for employee at 100% Employee pays \$85.00/pay period for all other coverages	Yes. 3% Match	8	Budgeted	48/96	8 hours PTO/pay period after one year 10 hours PTO/payperiod after 5 years	4 hours per pay period	EMT = \$33,500.00/year Paramedic = \$46,500.00/yr.
[REDACTED]	District pays 60% of employee premium only	Yes 457B 3% Match	6		48/96	10 days after one year 12 days after 5 years	8 hours/month up to 480 hours	EMT = 10.04/hour Paramedic= 13.00/hour
[REDACTED]	Employee pays 30.00/pay period. Employee pays 100% of all family coverage	Simple IRA 3% Match	6	3 sets	40 hours/week 16 hr. truck 24 hr. truck	PTO	72 hours/year up to 240 hours	EMT = 11.10/hour Paramedic = 15.50/hour
[REDACTED]	District pays 100% of employees premium and 50% of spouse/family	Lagers 5%	PTO	Budgeted	24 hour shifts on a Kelly shift schedule.	PTO	PTO	EMT = 9.75/hour Paramedic = 13.60/hour
[REDACTED]	District pays 100% of employees premium and 50% of spoiuse and family	Lagers 5% 457B No Match	PTO	Provided	24-hour/72-hr rotation	PTO	1 hour for each 21 hrs worked	EMT = 10.81/hour Paramedic = 14.64/hour

LOCAL BUSINESSES

City of Sedalia	City pays 100% of employees premium only	Lagers	11
County of Pettis	County pays most of employees premium only	Lagers	
School Dist #1	School District pays 100% of employees premium only.		
School District #2	School District pays 100% of employees premium only.		
Bank #1	Bank pays 100% of employees premium only.	Yes 5% match	
Bank # 2	Bank pays approximately of 65% of all health Insurance premium. Employee and family		
Large Industry # 1	Employer offers HAS's only. Employee pays \$48 to \$128. Spouse \$152 to \$698	Yes 6% match	
Large Industry # 2	Company pays 72% of the premium for the employee only	Yes 6% match	
Small Business # 1	Employer pays 50% on all plans	Yes 5% match	
Small Business #2	Employer pays 50% of premium for employee only	Yes 4% match	
Small Business # 3	Employer pays 100% of employees premium only.	Yes	
Not-For-Profit # 1	Employer pays 90% of employees insurance premium only.	Yes	
Not-For-Profit # 2	None	None	
Auto Dealership # 1	None	None	
Auto Dealership # 2	Dealership pays 20% of employees insurance premium only	Yes	